



Est.1998

Vasant Shikshan Prasarak Mandal's

College Code 150

# LATE BHIMRAO CHAVHAN ARTS & SCI. COLLEGE CHAVHANVADI

Chavhanvadi (Barhali) Tq.Mukhed Dist.Nanded - 431715

Affiliated to Swami Ramanand Teerth Marathwada University,Nanded.

**Er.Shri Sheshrao Bhimrao Chavan**

**President**  
Cell : 9158225599

Web Site - WWW.Kbccollege.com  
E-mail : bcchavanvadi@gmail.com

**I/C. -Dr.Shivaji Lachiram Rathod**

**Principal**  
Cell : 8408836294

Ref. No.LBCC/150/II&P/2022/23/ 455

## CITIZEN CHART PROVIDING SERVICE TO STUDENT BY COLLEGE

Sr.No	Service	Essential Documents	Duration of providing Services
1	Admission	Transfer Certificate, Mark sheet, Aadhar Card, Photo if applicable Caste Certificate & Migration	15 days
2	Identity Card	Receipt of Admission	Same days
3	Exam Fees Form	Previous year mark sheet	Same days
4	Exam Admit card	-----	After completion of No dues
5	Passing Certificate	-----	After result within a one week
6	Transfer Certificate	Request Application, No dues, Xerox of mark sheet & Rs 115 fees	3 to 5 days
7	Bonafide	Request Application and Rs.20 Fees	1 day
8	Nirgam copy	Request Application	1 day
9	Migration Certificate	Migration form, last Exam marksheet, Eligibility Number	4 to 5 days
10	Duplicate T.C.	Request Application, Xerox Copy of all marksheet, T.C. Missing Advertisement in newspaper, Police compliant copy and Rs.150 fees	5 to 7 days
11	Degree Provisional Certificate	-----	After University result declaration
12	Scholarship form	All essential Documents for Scholarship form	4 to 5 days


Notice: - 1.For above work students should be paid fees with prescribed Documents.

2.All Certificate will be Distributed After 3:00 PM.

3.If the above works are not completed within the stipulated time or problems arise, then meet the

Hon.Principal.



  
Principal  
Late Bhimrao Chavan Art's &  
Science College Chavhanvadi(Barahali)  
Tq.Mukhed Dist.Nanded